



**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS – Minutes of January 18, 2017**

As Approved February 1st, 2017

Members in attendance: Doug Brunton, Michael Columbus, Roger Geysens, Noel Haydt, David Hayes, John Scholten and Tom Southwick

Staff in attendance: C. Evanitski, J. Robertson, J. Maxwell, D. Holmes, L. Bower and D. McLachlan

Guests: K. Kruger

Regrets: Leroy Bartlett, Dave Beres, Robert Chambers, Craig Grice

The LPRCA Chair called the meeting to order at 6:30 pm Wednesday, January 18th, 2017 in the Tillsonburg Administration Office Boardroom.

ADDITIONAL AGENDA ITEMS

MOTION A-1/17

moved: D. Hayes

seconded: T. Southwick

THAT the LPRCA Board of Directors add “Deputations and Timelines” under New Business as items 11 (h) to the January 18th, 2017 agenda.

CARRIED

DISCLOSURES OF INTEREST

None

ELECTION OF LPRCA CHAIRMAN AND VICE-CHAIRMAN 2016

The Chair and Vice-Chair vacated their seats and Kyle Kruger assumed the Chair position. The positions for Chair and Vice-Chair were declared vacant and a request for nominations was called for the Chair.

T. Southwick nominated N. Haydt, and R. Geysens nominated M. Columbus. No further nominations were received. Both were asked if they would allow their names to stand to which both accepted.

MOTION A-2/17

moved: J. Scholten

seconded: R. Geysens

That the nominations for the Chair be closed.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

N. Haydt and M. Columbus were then asked to say a few words. Kyle Cronk delivered and collected the ballots then retired along with K. Kruger to count the ballots. Upon their return, K. Kruger declared N. Haydt the successful candidate.

MOTION A-3/17 moved: D. Hayes seconded: T. Southwick

THAT Noel Haydt is declared the Long Point Region Conservation Authority Chairman for 2017.

CARRIED

MOTION A-4/17 moved: J. Scholten seconded: R. Geysens

That the ballots for the 2017 LPRCA Chair position be destroyed.

CARRIED

Mr. Kruger then called for nominations for Vice-Chair. N. Haydt nominated J. Scholten. K. Kruger called for further nominations for Vice-Chair and received none. J. Scholten accepted the nomination.

MOTION A-5/17 moved: M. Columbus seconded: D. Brunton

That the nominations for the LPRCA Vice-Chair be closed.

CARRIED

The Acting Chair declared *J. Scholten the Long Point Region Conservation Authority Vice-Chair for 2017.*

The Chair and Vice-Chair thanked the Board and took their seats. M. Columbus was thanked for past service as Chair. K. Kruger was thanked for his service and left the meeting.

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETINGS

No questions or comments

MOTION A-6/17 moved: R. Geysens seconded: J. Scholten

THAT the minutes of the LPRCA Board of Directors Regular Meeting held December 7th, 2016 and the Special Conference Call held December 23rd, 2016 be adopted as circulated.

CARRIED

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

BUSINESS ARISING

None

REVIEW OF COMMITTEE MINUTES

MOTION A-7/17 moved: J. Scholten seconded: R. Geysens

THAT the minutes from the Lee Brown Marsh Management Committee meeting of April 15th, 2016 be received as information.

CARRIED

CORRESPONDENCE

MOTION A-8/17 moved: T. Southwick seconded: J. Scholten

THAT the correspondence outlined in the Board of Directors' Agenda of January 18th, 2017 be received as information.

CARRIED

DEVELOPMENT APPLICATIONS

a) Staff Approved applications

Staff approved nine applications since the last meeting in December: LPRCA-198/16, LPRCA-199/16, LPRCA-202/16, LPRCA-209/16, LPRCA-210/16, LPRCA-211/16, LPRCA-212/16, LPRCA-215/16 and LPRCA-216/16. There were no questions or comments.

MOTION A-9/17 moved: J. Scholten seconded: R. Geysens

That the LPRCA Board of Directors receives the Staff Approved Section 28 Regulation Applications report dated January 18th, 2017 as information.

CARRIED

b) New Applications

The Planning Department recommended approval for two applications and provided clarification on the location of LPRCA-214/16.

MOTION A-10/17 moved: R. Geysens seconded: J. Scholten

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

THAT the LPRCA Board of Directors approves the following Development Applications contained within the background section of the report:

- A. For Work under Section 28 Regulations, Development, Interference with Wetlands & Alterations to Shorelines and Watercourses Regulations (R.R.O. 1990 Reg. 178/06),

LPRCA-214/16
LPRCA-217/16

- B. That the designated officers of LPRCA be authorized to complete the approval process for this Development Application, as far as it relates to LPRCA's mandate and related Regulations.

CARRIED

NEW BUSINESS

a) CALENDAR REVIEW

The Norfolk County Mayor's Levy also included the Canada 150 Exhibitor Launch. LPRCA is a partner and had an exhibit at the well-attended event.

Staff will be presenting restoration tips at the 'Love Your Beach' Speaker Series in St. Williams January 26th.

MOTION A-11/17 moved: M. Columbus seconded: D. Brunton

THAT the Calendar of Events Report January be received as information.

CARRIED

b) 2017 LPRCA BUDGET VOTE

Staff summarized the 2017 budget.

MOTION A-12/17 moved: R. Geysens seconded: J. Scholten

That LPRCA Board of Directors approves the following recommendations regarding LPRCA's 2017 Operating and Capital budgets;

- 1. That the 2017 proposed Ontario Regulation 178/06 Permit Fees and Planning Act Review Fees as attached.*
- 2. That the 2017 proposed User Fees for the Conservation Areas as attached.*

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

3. That the 2017 Operating Budget in the total amount of \$3,869,457 and requiring a Municipal Levy- Operating of \$1,462,129 be approved;
4. That the 2017 Capital Budget in the total amount of \$615,100 and requiring a Municipal Levy- Capital of \$349,326 be approved;
5. That the proposed 2017 Consolidated Budget in the total amount of \$4,484,557 and requiring a Municipal Levy –Consolidated of \$1,811,455 be approved.

<u>Member</u>	<u>Municipality/Group</u>	<u>Weight</u>	<u>Present</u>	<u>Yes</u>	<u>No</u>
Tom Southwick	Municipality of Bayham	4.74	√	√	
Robert Chambers	County of Brant	6.34	x		
Leroy Bartlett	Haldimand County	7.68	x		
Craig Grice	Haldimand County	7.68	x		
Tom Southwick	Township of Malahide	0.76	√	√	
Doug Brunton	Norfolk County	12.50	√	√	
Michael Columbus	Norfolk County	12.50	√	√	
Roger Geysens	Norfolk County	12.50	√	√	
Noel Haydt	Norfolk County	12.50	√	√	
John Scholten	Norwich Township	7.59	√	√	
David Hayes	Township of South-West Oxford	7.59	√	√	
Dave Beres	Town of Tillsonburg	7.59	x		
		100.00	78.00	100%	

CARRIED

c) CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM

Staff made six applications to the Canada 150 Community Infrastructure Program and were approved for two of them - hydro upgrades at Waterford North Conservation Area and hydro upgrades at Backus Heritage Conservation Area. Each project had a budget of \$40,000 and approved funding is \$13,200 for each project.

MOTION A-13/17

moved: D. Brunton

seconded: D. Hayes

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus, Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

THAT the Long Point Region Conservation Board approves the Canada 150 Community Infrastructure Program (CIP 150) projects:

Project Number	Project Title	Funding Amount	Percentage of Total Eligible Project Costs
810069	Improvement of Backus Campground Hydro in Campground D	\$13,200	33%
810015	Improvement of Waterford Campground Hydro Service	\$13,200	33%

AND THAT the CIP 150 contribution agreement be signed by staff once it is received from FedDev Ontario.

CARRIED

d) LPRCA COMMITTEE APPOINTMENTS

The GM reviewed the various committees of LPRCA and interest expressed from the various Members as per the December meeting. Ballots were required for the Land Acquisition Chair and the Lee Brown Marsh Management Committee Chair. K. Cronk collected and counted the ballots aided by the Administrative Assistant.

MOTION A-14/17 moved: D. Hayes seconded: T. Southwick

That the LPRCA Board of Directors approves the following appointments for 2017: Mike Columbus as Land Acquisition Chair; Doug Brunton and the LPRCA Chair to the Lee Brown Marsh Management Committee; Mike Columbus, Robert Chambers, Roger Geysens and the LPRCA Chair to the Backus Museum Committee; AND Roger Geysens, Dave Beres, Mike Columbus, the LPRCA Chair and LPRCA Vice-chair to the Audit Committee.

CARRIED

e) SERVICE RECOGNITION REPORT

There will be six staff and one Board Member recognized at the Annual General Meeting for years of service ranging from 5 years to 30 years.

MOTION A-15/17 moved: J. Scholten seconded: D. Hayes

THAT the Years of Service Recognition Report be received as information.

CARRIED

f) DRAFT POLICIES FOR THE ADMINISTRATION OF SECTION 28 REGULATIONS

FULL AUTHORITY COMMITTEE MEMBERS
 Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
 Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

The draft Policies for the Administration of the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation were reviewed with a Board ad hoc Policy Review Committee then approved to be circulated for comment to the planning staff of the member municipalities. Those comments have now been incorporated into the Draft Policy.

At the December meeting, staff was given direction to provide the draft policy to the newly proposed LPRCA-Builders Association Liaison Committee for comment. Further suggestions include bringing the Draft Policies back to the Policy Review Committee either prior to or along with the Liaison Committee; circulating the Draft Policies to the member Councils for approval; and reviewing which comments/changes were provided by staff, municipality, council, etc. Once all those comments are received and incorporated into the Draft Policy, it will again be reviewed by the Policy Review Committee then submitted for public consultation.

MOTION A-16/17 moved: D. Hayes seconded: T. Southwick

THAT the LPRCA Board of Directors receives the updated draft Policies for the Administration of the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation as information;

AND THAT consultation timeline and comments to date be reviewed by the Ad Hoc Committee for further comment.

CARRIED

g) TECHNICAL AND PLANNING SERVICES

Staff provided an overview of the Technical and Planning Services Department roles and activities in 2016.

MOTION A-17/17 moved: D. Hayes seconded: D. Brunton

THAT the LPRCA Board of Directors receives the Planning and Regulations Report as information.

CARRIED

h) DEPUTATIONS AND TIMELINES

The current Administration Policy specifies “Persons wishing to appear before and speak to a Committee or Board of Directors meeting will be required to provide written notice at least one week in advance of the meeting in order to be included on the agenda.” The monthly agenda is usually posted one week in advance of the meeting and does not provide enough time for those wishing to speak to the matter on the upcoming agenda.

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick

Staff direction to review the Administration Policy regarding Delegations with the Strategic Planning Committee.

MOTION A-18/17 moved: D. Brunton seconded: D. Hayes

That the LPRCA Board of Directors does now enter into an "In Camera" session to discuss:

- a proposed or pending acquisition or disposition of land by the Conservation Authority;*
- litigation or potential litigation, including matters affecting the Conservation Authority*

CARRIED

MOTION A-19/17 moved: D. Hayes seconded: R Geysens

That the LPRCA Board of Directors does now adjourn from the closed session.

CARRIED

MOTION A-20/17 moved: T. Southwick seconded: J. Scholten

THAT the LPRCA Board of Directors receives the update regarding a land disposition as information.

CARRIED

MOTION A-21/17 moved: R. Geysens seconded: M. Columbus

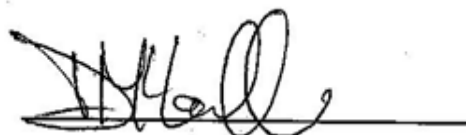
THAT the LPRCA Board of Directors receives the GM's verbal update regarding a legal matter (land claim) as information.

CARRIED

The Chair adjourned the meeting at 8:00pm.



Noel Haydt
Chair



Dana McLachlan
Administrative Assistant

FULL AUTHORITY COMMITTEE MEMBERS

Leroy Bartlett, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,
Roger Geysens, Craig Grice, Noel Haydt, David Hayes, John Scholten, Tom Southwick